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# TECHNOLOGY (DT) TECHNICIAN

**Contract Type: Fixed Term until 31<sup>st</sup> August 2025**

**Up to 13.5 Hours Per Week/Term-time Only**

**Start Date: ASAP**

**Salary: Grade 4, Point 4 to 5, £12.65 to £12.85 per hour**

**Closing Date: Monday 3<sup>rd</sup> February 2025 at 9am**

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## WALLINGFORD SCHOOL

The Merchant Taylors' Oxfordshire Academy Trust is a multi-academy trust currently consisting of Wallingford School, Brightwell-cum-Sotwell Primary School and Aylesbury UTC. The schools are successful, popular and are rooted at the heart of their local communities.

We are privileged to carry the Merchant Taylors' name and value our relationship with the Company. Their interest, benevolence and engagement with education resonate with our ethos as a Trust.

Our schools are about academic achievement but also personal development and opportunity so that our young people leave us equipped with the skills and experiences which will enable them to thrive. This vision is understood by all members of our school communities and lies at the heart of our ethos.

Our function as a multi-academy trust is to encourage collaboration, innovation and professional development within structures which ensure that our focus is on ensuring that the young people in our schools have the very best possible provision. We work across and within our schools, recognising that the best school-to-school support is deep, embedded and impactful.

Our vision and values are rooted within a belief that every young person is capable of being successful regardless of background, prior attainment or previous school experience.

We believe that schools should serve their local communities and be able to offer the breadth and depth of educational experience which young people deserve in the 21st Century. For us school is about achievement and progress but it is also about supporting our young people to become rounded, well-adjusted young adults ready to lead fulfilling and rewarding lives and to play their part in society.

The approach taken by Merchant Taylors' Oxfordshire Academy Trust (MTOAT) is to focus on delivering a high quality of education in a small number of academies. This strategy enables the MTOAT leadership team to place the maximum possible focus on each academy as it joins the MAT and is, we believe, particularly well-suited to helping struggling schools to address the issues they face.

## Line of responsibility

The Technology (DT) Technician will report to the Curriculum Team Leader for DT.

## Job purpose

To support the efficient delivery of lessons within the DT Department working across multiple subjects such as Resistant Materials, Fashion & Textiles and Food Technology.

## Duties and responsibilities

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They will be required to set up equipment and materials competently and efficiently within a set timeframe. They will need to possess or acquire, with help from the school, the required level of knowledge and understanding of health and safety legislation and risk assessment.

### **Job specification**

#### **Operational**

The Technology (DT) Technician Will;

- Set up equipment and materials competently and efficiently within a set timeframe.
- The post-holder will maintain the departmental tools and equipment and the teaching and stock rooms.
- Report technical faults relating to the school system(s) and equipment to the ICT technician(s) in accordance with school reporting procedures.
- Ensure that work areas are safe, clean and orderly environments in which teaching can take place most effectively, with support provided during lessons for the teaching staff and students.
- They would be required to work across a range of subject areas such as Resistant Materials, Fashion & Textiles and Food Technology.

#### **General**

- Attend school events as required.
- Participate in school emergencies as required, including co-ordinating evacuation arrangements, locating students and relevant staff, providing contact details and completing necessary documentation.
- Attend training sessions and meetings as required.
- Keep up-to-date with developments and changes to school policies and procedures and communicate these to colleagues as appropriate.
- Support the line manager in providing information to the Senior Leadership Team governing board and its committees as appropriate and when required.
- Undertake first aid training and responsibilities as required.
- Undertake other reasonable duties appropriate to the role grade to ensure the safe and effective operation of the wider school, as directed from time to time by the Senior Leadership Team.

### **Person Specification**

- Be able establish and maintain good relationships with all students, parents/carers, colleagues and other professionals.
- The successful candidate will have excellent organisational and time management skills.

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- Have strong interpersonal skills, be a confident communicator able to convey information clearly.
- Have a professional approach to your work and be able to deal with matters face to face, over the telephone and via email.
- Be flexible in your approach, able to work effectively adjusting to the daily demands of a busy school.
- Some IT skills would be an advantage although training can be provided for the right candidate.
- Have enthusiasm and a willingness to learn new skills is a key factor for any applicant.
- Have an understanding of relevant child protection policies which keep children safe in a school setting would be beneficial but is not essential as full training would be provided
- Ensure compliance within the school of data protection regulations.

## **HOURS**

The post is for up to 13.5 hours per week, Term time only

## **SALARY**

Grade 4 Point 4 – 5 - £12.65 - £12.85 per hour

## **Pension Details**

Please visit [www.lgps.org.uk](http://www.lgps.org.uk) and [www.oxfordshire.gov.uk/pensions](http://www.oxfordshire.gov.uk/pensions) for details of our Local Government Pension scheme.

## **Terms & Conditions**

The Merchant Taylors' Oxfordshire Academy Trust employs support staff on the conditions or service contained in the National Joint Council for Local Government Services National Agreement on Pay and Conditions of Service (Green Book), the provisions of which allow for a 26-week probationary period for new employees. This can be found through <http://www.oxfordshire.gov.uk/cms/content/schools-conditions-employment-green-book> . <http://schools.oxfordshire.gov.uk/cms/content/contracts-staff>

## **General Points**

You will be able to contribute to the Local Government Superannuation Scheme.  
Applicants should be aware that the School operates a non-smoking policy.

We are committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. All successful candidates will be subject to a Disclosure and Barring Service Check (previously named as a CRB check) along with other relevant employment checks. Any offer of employment is subject to satisfactory medical, references and DBS clearance and also The Asylum and Immigration Act ID checks.

## **To Apply**

Application forms can be found on the school website [www.wallingfordschool.com](http://www.wallingfordschool.com) or email [recruit@wallingfordschool.com](mailto:recruit@wallingfordschool.com) for further information. We look forward to your application.

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